



# **SOCIETY OF BUSINESS, INDUSTRY, AND ECONOMICS**

## **Annual Academic Conference**

### **Guidelines for Proceedings**

#### **I. Publication**

- A. The **Society of Business, Industry, and Economics (SOBIE)** will publish the proceedings of its annual conference on the **SOBIE** website: [www.sobieconference.org](http://www.sobieconference.org) and/or [www.una.edu/sobie](http://www.una.edu/sobie).
- B. Completed papers or abstract may be published.
- C. Final submission of the manuscript or abstract must be sent electronically by **April 30** for consideration.
- D. Pending reviews and edits, the proceedings will be published by **October**.
- E. Manuscripts are refereed.
- F. Abstracts are not refereed.
- G. The paper must be on the conference program to be published in the proceedings.

#### **II. Production.**

Please follow these guidelines, using the most recent version of Microsoft Word.

- A. Language: English
- B. Both the manuscript and abstract must be **typed single-spaced with 1-inch margins**. Times New Roman font with 12" size should be used. All ambiguous characters and symbols must be clearly marked in the margins.
- C. The first page should contain the following information:
  - 1. Centered, in Times New Roman, bold, and 16" font
  - 2. Title
  - 3. Author(s)
  - 4. School
  - 5. Contact information, including phone and email

- D. The second page should contain the following information:
1. Title (centered) in Times New Roman, bold, and 16" font
  2. Author(s) in 14" font
  3. School in 14" font
  4. Text in 12" font
- E. Main headings (e.g. Abstract, Introduction, Literature Review, etc.) should be 14" type, bold, and tabbed once.
- F. Subheadings, if needed for clarity, should be 12" size and italicized.
- G. Tables (figures) should be numbered consecutively in the text in Arabic numerals.
- H. All references should be clearly cited in the references/bibliography section as follows:
- Barrett, D. and J. Couch. "Testing and Estimating the Success of SOBIE Conference: An Empirical Analysis" *Journal of Business, Industry and Economics*, 2002, Vol. 2, 121- 138
- I. Please email your manuscript to Jason Imbrogno, SOBIE Proceedings Editor

Jason Imbrogno, Ph.D.  
Associate Professor of Economics  
University of North Alabama  
([jimbrogno@una.edu](mailto:jimbrogno@una.edu))  
Phone: (256) 765-4528

### **III. Referee Procedures**

- A. Manuscripts are blind peer reviewed.
- B. The review process will begin first week of May
- C. Authors who do not want to publish the full paper in the proceedings will have to option to publish just the abstract, which will not be refereed and will be the editor's decision.
- D. Authors' whose papers are not accepted by the review process will have the opportunity to publish their abstracts without additional submission fee.